

Apprentice HVAC Technician OJT Report

Plumbers & Pipefitters Apprentice Training of Arkansas

Report Month

Report Year

Name (First & Last)

UA Card # or SSN

Employer 1

Employer 2

Supervisor at Employer 1

Supervisor at Employer 2

Contact Number for Supervisor

Contact Number for Supervisor

RECORD OF HOURS WORKED ON THE JOB

Work Process	Number of hours worked
Mechanical & Electrical Principles	
Ventilation, Air Conditioning, & Refrigeration	
Controls	
Heating & Steam Systems	
Piping	
Rigging	
Safety & Environmental	
Customer Relations	
Applied Mathematics & Blueprint Reading	
Total Report Hours	

Apprentice Name (required)

This OJT Report is due the 10th day of every month for the preceeding month and must be submitted in order to avoid disciplinary action.